

Minutes  
CCT Board Meeting – November 8, 2005

Minutes of Oct meeting –

Note that Bullshot Crummond “opening night” reception is NOT truly Opening Night, but the second night = Saturday, New Year’s Eve celebration.

Minutes approved.

**Anne’s Report –**

Mailing Options

- Garten = mailing only, deliver & p/u in Salem, no printing ~ \$250 each time
- Pro-Print = printing only
- Packages Plus = will do address labels, still need to mail at post office ~\$650 each time
- OSU = quote at 5600 pieces, located 6<sup>th</sup> & Monroe
  - o 8-1/2 x 11 flier printed, folded, labeled (needs mailing) ~ \$780 each time
  - o ½ sheet postcard ~ \$500 cost
  - o Are machinable for post office ease, reduces mailing cost \$.02 each piece.

Current costs for labels, printing at LBCC ~ \$400

LBCC has done well for us, but need closer place.

Stephanie will coordinate with OSU.

\*\* Motion & vote approval to try mailing process at OSU.

**Publicity** – Jonathan P. is working with Bob Olin on Bullshot publicity, transitioning tasks to Stephanie as Production Coordinator.

**Play Selection** – No responses yet. Assured her often nothing until start of year, but will need to check in with possible directors if nothing received after winter holidays with earlier season.

**Data Base & Web** – Jonathan Kowash will bring data base demo to Annual Meeting. New web-site is up thanks to Doug Eason & he wants input. Photos? Ease of use? Headings? Expect it up & running within about a week. Doug has his own server we’ll be using, not Peak. Peak was charging us more & unreliable service. CCT could pay him \$20/month instead of Peak. Supposed to be much more reliable service / up-time.

\*\* Moved and approved to use Doug’s server & pay him monthly fee.

**Annual Meeting & Volunteer Appreciation** – next week, Tuesday, Nov. 15<sup>th</sup> at Majestic, 7:00.

Agenda created by Terry & Anne.

- Issue to discuss & vote is Criteria determining CCT Membership. Volunteer OR Season Ticket OR Anyone OR Money contribution?
- Do we need to know age (over 18?).
- Membership List / email = also need process to remove someone if no longer a member.
- Ticket Turtle can send email ☺

Candidates:

Frank Renkus for VP (not interested in Presidency)

Becky Douglass for Volunteer Chair

Jen Waters for Volunteer Coord, but she’s also MTM’s Volunteer Coord & concern of conflict.

Ellen Derocher ?

Food = desserts from Valley Catering (Anne will call)

Door Prizes = ticket to each of remaining shows plus Christmas Tree (wow, thanks Steph!)

Gifts for Volunteer Awards – Restaurant Certificates (Anne will get) & basket of goodies (Beth will get, about \$20 each).

### **Other Business**

Chameleon Scrim – Jonathan Peterson & Leah Burghy (directors) would LOVE to explore this option which allows more colors, textures, glow when lit from behind. Comes in 15' pieces cut to your length (need 2), cost about \$675.

Regular Scrim runs about \$800. Cyc is old, cost to replace likely \$800-1000.

Is CCT interested? Or MTM? Or split costs?

Recommended that JP contact Christine & Amaya (MTM) and check interest / use.

Hazer – Leah is interested in hazer which would create fog effect, enhancing lighting with a haze. Costs greatly vary with quality ~ \$500-3,000.

Cast/Crew Survey = Leah & Terry are updating form. Definitely want their feedback to improve our processes & productions & communication. Also need some method to archive information to use it. Do NOT want to “brand” anyone, but to have information available. Need to think and discuss further.

MTM Contract – still in process.

- Deep Cleaning is an issue. It's on schedule for CCT to help clean, as part “payment” for storage, etc.
  - o We can “assign” tasks to each production as extra duty / obligation to MTM and support / encourage their help.
  - o Must be an explicit list, with timing of completion, standards & consequences spelled out clearly.

Next Meeting = Second Tuesday = December 13<sup>th</sup> at 7:00 at Majestic.